

CORPORATE GOVERNANCE COMMITTEE PROGRESS REPORT

Committee	Decisions	Date for Action	Action Taken	Officer Responsible	Delete from future list
07/12/2016	<p><u>Skills, Knowledge and Effectiveness Review</u></p> <p>The Corporate Governance Committee resolved:</p> <p>i. that a training programme be devised by the Internal Audit and Risk Manager in consultation with the Corporate Governance Committee Chairman, and that training be delivered ahead of Committee meetings; and</p> <p>ii. that an Informal Corporate Governance Committee meeting be arranged in January or February to undertake an effectiveness review.</p>		<p>An Informal Corporate Governance Committee was held on 25 January 2017 for a self-assessment review of its own effectiveness.</p>	Internal Audit and Risk Manager	No
24/05/17	New Members to receive the training survey. IRAM to submit report on training options.	12/07/17	Report submitted and training event agreed.	Internal Audit and Risk Manager	
12/07/17	Training to be provided on the values of good governance, external audit and internal audit.	12/09/17	Training arranged.	Internal Audit and Risk Manager.	

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22/3/2017	<p><u>Code of Conduct and Register of Disclosable Pecuniary Interests</u></p> <p>Audit to be undertaken of those parishes that have adopted their own version of the Code of Conduct.</p>	2017	TBA	Policy, Performance and transformation Manager and Elections and Democratic Services Manager	No
12/07/17	<p><u>CGC Annual Report</u></p> <ul style="list-style-type: none"> • Annual Report approved for submission to the Council, • Internal Audit and Risk Manager authorised to make amendments to the Report after consulting the Chairman • Internal Audit and Risk Manager to consider terms of a draft work plan. 	27/09/17	Annual report to be included in the Agenda for the Council.	Internal Audit and Risk Manager.	
		09/17	Chairman and Vice-Chairman to be consulted.	Internal Audit and Risk Manager.	No
12/07/17	<p><u>Annual Review of Thresholds – Disposals and Acquisitions Policy</u></p> <p>Policy endorsed. Further review to take place in 24 months.</p>	07/2019	Review to be undertaken in 2019	Head of Resources	No

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12/07/17	<p><u>Governance Boards</u></p> <p>Noted changes to the structure and responsibilities of the Governance Boards.</p>	07/18	Annual review of Governance Boards to be submitted to the CGC	Head of resources	No
		10/18	New safeguarding procedures to be introduced	Head of Leisure and Health	
		09/17	Head of Resources and Transformation Board to be consulted on Governance Boards' routes for reporting to Members	Internal Audit and Risk Manager	
13/09/17	<p><u>Code of Conduct Complaints - Update</u></p> <p>Future reports to include categories of complaints.</p> <p>Information requested on whether District Councillors had any responsibility for the conduct of Town and Parish Councillors.</p>	03/18	Reports to be submitted.	Elections and Democratic Services Manager	Yes
		11/17	Information to be circulated.		
	<u>Approval for Publication for the 2016/17 Annual</u>				Yes

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13/09/17	<p><u>Governance Statement and the Annual Financial Report</u></p> <p>Statutory decisions approved.</p> <p>Further information requested on progress of replacement Financial Management System.</p>	11/17	Further information on the review of complaints appears in the Joint Annual Financial Report / Annual Governance Statement Progress Report.	Head of Resources	
13/09/17	<p><u>Complaints – Annual Report</u></p> <p>Report received and noted.</p> <p>Cllr Palmer to discuss with the Head of Development the use of feedback by the Development Management section.</p>	09/17	Further information on the review of complaints appears in the Joint Annual Financial Report / Annual Governance Statement Progress Report.	Head of Resources.	Yes